



Job Description: Head of Learning Area – Physical Education

Position: Head of Learning Area – Physical Education (Years 1–13)

Responsible to: Principal / Senior Leadership Team

Location: Renew School

Functional Relationships: PE Staff, Sports Coordinator, AP Secondary, Whānau.

Purpose of the Position

To provide visionary leadership and management of the Physical Education department, ensuring the delivery of a high-quality, innovative, and inclusive curriculum from Year 1 to Year 13. The HOLA will foster an environment where students grow physically, socially, and spiritually, in alignment with the school's Christian Special Character.

Key Responsibilities

1. Special Christian Character

- **Uphold and Support:** Actively model and promote the Christian values and ethos of the school in all interactions with students, staff, and the community.
- **Integration:** Weave the school's special character into the PE curriculum, highlighting themes of stewardship of the body, teamwork, perseverance, and integrity.
- **Participation:** Lead or participate in school devotions, assemblies, and special character events.

2. Curriculum Leadership & Innovation

- **Y1–13 Oversight:** Design and oversee a seamless "Learning Progression" that aligns with the New Zealand Curriculum (Health and Physical Education).
- **Innovative Pedagogy:** Stay at the forefront of PE education, implementing modern teaching strategies that engage diverse learners across all age groups.
- **NCEA Management:** Ensure robust assessment moderation and quality assurance for senior secondary levels.



3. Professional Leadership & Relationships

- **High-Functioning Collaboration:** Build and maintain professional, respectful, and supportive relationships with colleagues.
- **Meeting Management:** Attend all scheduled staff and middle management meetings; plan and facilitate effective departmental meetings that focus on student achievement.
- **PLD Commitment:** Proactively engage in subject-specific Professional Learning and Development (PLD) to ensure the department remains current with NZQA and Ministry of Education updates.

4. Administration & Management

- **Resource Management:** Oversee the PE budget, equipment maintenance, and health and safety protocols for all practical learning environments.
- **Reporting:** Provide regular updates to the Senior Leadership Team on student progress, curriculum shifts, and departmental goals.

Evaluation Criteria

The success of the Head of Learning Area will be measured by:

- The successful integration of the PE program into the Special Character of Renew School.
- The engagement and achievement levels of students across all year groups.
- The effectiveness of collaboration within the staff and wider school community.