

Teacher Position Description

Position Title: Secondary Teacher – Mathematics, Science (Physics and/or Chemistry)

Staff Member: [Name]

FTTE: 1.0 (Fixed Term – Terms 1 and 2, 2027, covering a period of maternity leave)

Reports To: Principal / Associate Principal (Secondary / Primary)

I. Core Purpose & Special Character

This section is the foundation for all staff members at the school.

- **Faith Leadership:** To serve as a teacher and motivator, maintaining classroom operations consistent with the standards of excellence, character, and Biblical principles.
- **Spiritual Stewardship:** To commit to regular prayer for the students and families within your care.
- **Institutional Identity:** To uphold and actively promote the Special Character Statement as outlined in the school's Integration Deed of Agreement.

II. Professional Practice & Standards

This section ensures accountability to the New Zealand Teaching Council.

- **Pedagogical Cycle:** Implement the full cycle of planning, teaching, assessing, and evaluating learning programmes in accordance with Professional Teaching Standards.
- **Professional Growth:** Actively participate in the Professional Growth Cycle (PGC), all staff meetings, and professional development (PD) opportunities.
- **Policy and Procedures Compliance:** Adhere to all policies and procedures as outlined in Schooldocs and Secondary Teacher Classroom Responsibilities.
- **Operational Duties:** Fulfil all designated supervision, duties, and rostered school-wide responsibilities.

III. Specific Teaching & Pastoral Portfolio

- **Classroom/Subject Responsibility:** To teach assigned classes in Mathematics, Physics and/or Chemistry as per the timetable assigned by the school.
- **Pastoral Ownership:** Act as the primary advocate for the welfare and progress of students within the assigned classes or cohorts.
- **Collaborative Practice:** Liaise with the Associate Principal, relevant Heads of Learning Areas, and teaching peers regarding classroom programmes, resource sharing, and student welfare.
- **Support Staff Leadership:** Supervise and provide clear direction to any Teaching Assistants or Teacher Aides appointed to support your students.

IV. Management & Leadership Responsibilities (The "Plus" Component)

- **Stakeholder Engagement:** Professional and regular communication with staff and Senior Leadership Team (SLT), positive and regular communication with whānau, reporting as instructed by SLT, attending and engaging in Renew School events (for example: weekly newsletter; twice-yearly report; parent-teacher hui; communication with AP and relevant staff).

Signature of employee

Date